

Special Meeting of the Board of the ABFDE

August 9, 2007 – 2:00 P.M. - 3:20 P.M.

Teleconference

Parties Present: Joyce Lauterbach, President
Donna Eisenberg, Vice President
Kirsten Jackson, Director
Carl McClary, Director
Dave Oleksow, Secretary
Dennis Mooney, Director
Jeff Taylor, Treasurer
Dennis Ryan, Director

Discussion:

Dennis Ryan opened discussion regarding potential activities that might generate revenues for the Board because of the current financial situation. It was suggested that the NFSTC facility in Largo, Florida would be a workable site for any training provided. Joyce Lauterbach suggested contacting Diane Tolliver about the NFSTC facility. Governmental agencies can utilize the facilities for free and Diane is familiar with the potential site. Dave Oleksow suggested that a Medical Records Examination Course would have interest to the diplomates in private practice and Dennis Ryan suggested either adding a day or two onto the Records program for a Private Practice Business Practices and Problems Seminar or setting a separate date. It was suggested that the Training Workshops take place early next year, 2008. Oleksow and Ryan will explore the possible Workshops. Board members would not have to pay for registration at these Workshops and the attending Board members would be facilitators of the program. The first week in February for workshops was not convenient with several directors and the AAFS meeting would have to be factored also into the arrangements.

Joyce Lauterbach informed the Board that Jan Seaman Kelly did not respond to her e-mail about further involvement in workshops.

The issue of publication of Newsletters was discussed and Joyce Lauterbach reminded the Board that the Newsletters usually go out in March, June, September and December. Joyce Lauterbach suggested the possibility of sending out printed Newsletters in June and December, but posting on the ABFDE Website or as an e-mail attachment in September. A discussion ensued regarding having electronic or website posted Newsletters. No decision was made either way regarding alternative publication of the Newsletters and it was decided that the By-laws needed to be reviewed.

Joyce Lauterbach reported that Joe Parker had agreed to handle roster updates.

Joyce Lauterbach responded to the Randall L. Wiens letter regarding the James Blanco matter. Joyce reported that the letter was submitted to the insurance company and had been reviewed on the reason for the claim. The insurance company will accept the claim and the policy coverage is one million dollars with a five thousand dollar deductible. The law firm in Houston, Texas of Attorney Jeff Roberts understands the case elements and will get and review the entire file. The insurance agent was asked about the Board considering co-counsel. Mr. Roberts alone had been approved to handle the case. It was decided that this meeting was not an appropriate time to discuss the PRC case at issue. The Letter of Agreement from the insurance carrier is to be filed with Joyce Lauterbach. Dave Oleksow suggested a copy should either be filed with Houston or with the Secretary.

Discussion turned to the belief that if the party filed a lawsuit alleging fraud he could sue each director separately.

Donna Eisenberg brought discussion to the subject of certification and weaknesses in awarding points for activities because of dating issues and the lack of uniformity in awarding of points. Dennis Mooney brought out the situation of persons certified in February and filing on the July yearly report. Discussion about reworking the By-laws to allow the transfer of points from one year to the next ensued. Currently under FSAB the activities of prior years must be void. The diplomats lose any potential points after the reporting date. A vote on this issue requires a 50% Board approval. The Board vote is pending further consideration. Dennis Mooney will prepare a change and Donna Eisenberg will review it prior to any further discussion and vote. An updated scoring table is being revised by Donna Eisenberg and Dennis Mooney this year. Some of the changes discussed will be accepted in the current reporting year. Eisenberg detailed some of these revisions.

Dennis Mooney reports that he is working on electronic voting for a vote on by-laws changes. Dave Oleksow is responsible, as Secretary to file and report all By-law and RPG changes. Joyce Lauterbach wants all changes posted by December 2007. Dennis Mooney is to forward all committee changes to voting and nominations SOP's and By-laws.

Discussion about FSAB and the election of Directors took place. Election of Directors must be 50% at five years to be compliant with FSAB requirements. It was felt that this was not going to be a problem now or at the five-year anniversary.

Joyce Lauterbach gave the Board a report on her activities regarding the Southmayd investigation and resultant Board situation. (Internal handwritten notes to be maintained in Secretary files.) Carl McClary inquired about audit activities at the Executive Committee level to date. McClary also inquired about remedial protections for the future and any chance of restitution. As to the issue of restitution, Lauterbach related possible sources of restitution. Lauterbach stated that the auditor gave the Board guidelines and procedures to be followed to insure that this never happens again. The President will be in receipt of copies of certain specified documents by the 15th of the following banking

month, which will include a Bank Statement and Balance Sheet. A copy of the Auditor guidelines is to be sent to the Secretary and Treasurer. Lauterbach and Taylor are to work out a protocol based upon the auditors recommendations. Donna Eisenberg suggested that the guidelines could and should be added to the SOP's.

Carl McClary wanted to know if the Board has a permanent PRC Committee. He and the Board as a whole were informed that as Vice President, Donna Eisenberg is the PRC Chairperson. Donna reports the results of the committee review to the President, and then to the whole Board at the next annual meeting.

Plaques were discussed and approved for Jan Seaman Kelly and Brian Lindblom for the New Horizons Award for their work on the Hilton book project. It was also agreed that the past Board members Derrick Hammond, Greg Floyd, Ellen Schuetzner and Andre Moenssens should receive plaques for their service to the Board and the diplomate body.

The annual meeting will be held on the weekend of May 3rd, 2008 in Charlotte, NC. Jeff Taylor will be the site coordinator and may pick a different hotel from the 2007 meeting. Meeting date set by Joyce Lauterbach.

Meeting Adjourned