



## ABFDE Recertification Annual Update Submission Form

This form must be filled out completely for all activities accrued from July 1,\_\_\_\_ through June 30,\_\_\_\_. All information is to be entered directly on this form, along with all applicable documentation, as set forth in the attached Scoring Table. The submission form and scoring table shall be sent to your Recertification Manager either electronically or by mail and be received no later than August 15th.

Name	
Certificate No.	
Certification Date	
Address	
City, State, Zip Code	
Phone	
Fax	
Email Address	

In support of the information provided on this form, I affirm that my written signature below that all of the statements made herein or associated herewith are true, complete, and correct to the best of my knowledge. I further affirm by my written signature below, that I have read the current version of the ABFDE's ethical and professional standards, and I will adhere to the ethical and professional standards identified by the ABFDE.

Signature of Diplomate: \_\_\_\_\_

Date: \_\_\_\_\_

**ABFDE Recertification Annual Update Submission Form****Summary of Annual Update Submission \_\_\_\_\_**  
(year)

	<b>Activity</b>	<b>Points Claimed</b>	<b>Points Earned</b>	<b>Maximum Allowed</b>
1	Attendance at a QD organization professional conference <i>(2 points per half day of technical session[s])</i>			<b>20</b>
2	Attendance at ABFDE-approved course or workshop <i>(3 points per half day of training; workshops or courses not approved by the Board prior to the date(s) they are held are awarded a maximum of 2 points per half-day; see attached list of Board approved QD organizations)</i>			<b>No Maximum</b>
3	QD-related paper presented at QD organization professional conference <i>(10 points for original presentation; 2 points per subsequent presentation(s); documentation must be submitted, e.g., electronic or hard copy of the paper or Power Point presentation which was distributed at the meeting or included on the Program CD)</i>			<b>No Maximum</b>
4	Conducting or teaching a workshop and/or seminar for FDE's and/or trainees <i>(10 points per workshop)</i>			<b>No Maximum</b>
5	Attending a webinar or other alternative course approved by the ABFDE <i>(1/2 points per hour; 2 points per half day; documentation must be submitted)</i>			<b>10</b>
6	Participant in panel discussion as a QD Examiner <i>(2 points per participation)</i>			<b>10</b>
7	Participating in a poster presentation at a QD organization professional conference <i>(3 points per participation; may only be presented one time for point accumulation; documentation must be submitted)</i>			<b>15</b>
8	Publishing article(s) in forensic or other scientific journals <i>(15 points per article; may only be published one time for points accumulation; only 5 points awarded if points were also granted for presentation as a QD-related paper)</i>			<b>No Maximum</b>
9	Publishing an article relating to QD in a non-QD magazine or publication such as a state bar journal, investigator association publication, etc. <i>(2 points per article; may only be presented one time for point accumulation; documentation must be submitted)</i>			<b>6</b>
10	Participating in QD-related research <i>(1 point for half day; 2 points full day; documentation must be submitted)</i>			<b>10</b>
11	Providing an in-service QD workshop that updates fundamental QD principles to FDE's and/or trainees <i>(1/2 point per half day)</i>			<b>10</b>
12	Successfully complete a QD-based college or graduate school course <i>(3 points per class; grade of a B or better; documentation must be submitted = course outline and proof of grade earned)</i>			<b>18</b>

	<b>Activity</b>	<b>Points Claimed</b>	<b>Points Earned</b>	<b>Maximum Allowed</b>
13	Completion of QD-related class (e.g., RIT, etc.) <i>(2 points per half day; documentation must be submitted)</i>			20
14	Tour of QD-related manufacturer or facility <i>(1 point per tour; as approved by the Board; documentation must be submitted)</i>			5
15	CTS Proficiency Test <i>(2 point per test; documentation must be submitted)</i>			20
16	ST <sup>2</sup> ARS Test <i>(3 points per test; documentation must be submitted)</i>			15
17	Preparing an accepted ABFDE Practical Case Assignment – contact Testing Committee Chair for instructions prior to beginning (15 points per test)			No Maximum
18	Evaluating a new Practical Case Assignment <i>(5 points per Practical Case Assignment)</i>			No Maximum
19	Preparing an accepted ABFDE written test question – contact Testing Committee Chair for instructions prior to beginning (2 points per question)			No Maximum
20	Evaluating a Candidate’s Practical Case Assignment Work Product <i>(5 points per case assignment packet; 1 point per case reassignment)</i>			No Maximum
21	Attend and participate in OSAC Meetings <i>(3 points per meeting)</i>			9
22	Miscellaneous/Other			No Maximum
	<b>Total Points</b>			<b>40</b>

**ABFDE Recertification Annual Update Submission Form**

**Continuing Education**

(Duplicate this sheet as needed)

<b>Professional Conference/Activity</b>	<b>Organization/ Sponsor</b>	<b>Location (City and State)</b>	<b>Date(s) of Attendance</b>	<b>Points Earned</b>

## Contributions to the FDE Community

(Duplicate this sheet as needed)

<b>Professional Conference/Activity</b>	<b>Organization/ Sponsor</b>	<b>Location (City and State)</b>	<b>Date(s) of Attendance</b>	<b>Points Earned</b>

## Miscellaneous Activities

(Duplicate this sheet as needed)

<b>Activity</b>	<b>Organization/ Sponsor</b>	<b>Location (City and State)</b>	<b>Date(s)</b>	<b>Points Earned</b>

**BOARD APPROVED PROFESSIONAL ORGANIZATIONS**

American Academy of Forensic Sciences (AAFS): QD Section only

American Society of Questioned Document Examiners (ASQDE)

Canadian Society of Forensic Sciences (CSFS): QD Section only

International Association for Identification (IAI): QD Section only

Midwest Association of Forensic Sciences (MAFS): QD Section only

Mid-Atlantic Association of Forensic Scientists (MAAFS): QD Section only

Northeastern Association of Forensic Sciences (NEAFS)

Southeastern Association of Forensic Document Examiners (SAFDE)

Southwestern Association of Forensic Document Examiners (SWAFDE)

Australian and New Zealand Forensic Science Society (ANZFSS)

Australasian Society of Forensic Document Examiners Inc. (ASFDE Inc.)